



Thursday July 18, 2019 @7:00 pm  
Meeting Minutes  
SAUGUS HIGH SCHOOL

- Meeting called to Order @ 7:01 pm
- **Attendance:** Al DiNardo, Donna Sordello, Fatima Allan, Sue Palomba & Bill Williamson
- **Accept 5/30/19 minutes:** - Donna motioned to accept minutes that was 2<sup>nd</sup> by the Chairman
  - **Motion passed 5/0**
- Al asked for a vote to change order of agenda and discuss “Old Business regarding move to 30 Main Street” Vote was taken
  - **Motion passed 5/0**

Al explained that the contract between the Saugus Historical Society and Saugus TV is currently being reviewed and will now go the Selectmen for their approval. Some changes the SHS decided was for Saugus TV to pay rent of \$500 month to cover utility costs.

Al also explained there has been some confusion about the bidding process stating that Mr. Solomon agrees that this is not a necessary step and to move forward without going through the towns purchasing agent. Al has had numerous discussions with the attorney general’s office and the town manager, and the decision was made to stop the bidding process and move forward with the current contractor the board agreed on. The BOD agreed with this decision. Attorney Solomon drafted a memo regarding the “Massachusetts Public Construction Laws” (memo attached). Powers & Sullivan accounting firm has agreed that Saugus TV in not under the bid law.

Fatima asked to have \$31,000 transferred into the construction account to pay McDougal Architect for Design Development and Construction Documents to date. A memo will be drafted and sent to BOS for their approval for the transfer of funds. Fatima explained that there will be additional funds due to Beth for the bidding process during the last couple of months.

Bill Williamson will work with Peter Rossetti on getting an insurance quote as soon as they can meet and tour the building together.

Donna stated the board would like to review the contract in a meeting as soon as it is agreed upon by all parties involved. Al stated that he will call an emergency meeting to review contract and move forward as quickly as possible.

- **Treasurer’s Report:** – Fatima Allan presented the Treasurer’s Report of exact monies in the Operation/Construction Accounts and Petty Cash for the months of May and June 2019. Board agreed with accounts; Donna motioned to accept treasurer’s report that was 2<sup>nd</sup> by the Chairman
  - **Motion passed 5/0**

- **Political Campaign involving Saugus TV**

Bryan drafted some guidelines for the incoming candidates. Bryan suggested that Saugus TV not get involved with political ads as a station but continue to do the candidates statement only.

We will be taking campaign slides from candidates that are members. BOD and Atty. Solomon agreed with Bryan.

- **Executive Directors Report:**

Bryan explained to the board about the ACM conference Michelle Madar attended. It was very informative, and Michelle returned from conference with a lot of information about public access television stations and how they operate. Bryan and Michelle will meet with staff to discuss new possibilities for Saugus TV. Bryan also discussed the new equipment currently being used at the station and the new equipment that he will be purchasing going forward. Saugus TV staff and crew are doing a lot of experimental green screening that is very exciting for the crew and members involved in taping their shows.

Board scheduled next meeting Thursday, September 12, 2019 at 7:00 pm

Donna made a motion to adjourn meeting that was 2<sup>nd</sup> by the Chair

Meeting adjourned 8:13pm

**Motion passed 5/0**