



Thursday May 30, 2019 @7:00 pm
Meeting Minutes
SAUGUS HIGH SCHOOL

- Meeting called to Order @ 7:02 pm
- **Attendance:** Al DiNardo, Donna Sordello, Fatima Allan and Sue Palomba
Bill Williamson, unable to attend
- **Accept 4/9/19 minutes:** - Donna motioned to accept minutes that was 2nd by the Chairman
 - **Motion passed 4/0**
- **Treasurer's Report:** – Fatima Allan presented the Treasurer's Report of exact monies in the Operations Account and Petty Cash for the month of April 2019, Board agreed with accounts, Donna motioned to accept treasurers' report that was 2nd by the Chairman
 - **Motion passed 4/0**
- **New Business:** Vote to approve auditing firm of Ryan & Coscia of Salem, MA to move forward with Saugus TV's 2016 & 2017 financial audit. Fatima motioned to accept treasurers' report that was 2nd by the Chairman
 - **Motion passed 4/0**
- **Old Business: 30 Main Street re-location process**

Wendy Reed was in attendance to explain about the town's purchasing agent process in hiring a general contractor for 30 Main Street.

Stating that:

The Massachusetts State Attorney General has informed the SCTV, Inc. Board of Directors and the Town of Saugus that the proposed project at 30 Main Street must go through the State's formal public bidding process before awarding a contract.

SCTV, Inc. will be working with the Town's Purchasing Agent to ensure we follow Massachusetts General Law for this matter.

Contractors will have the opportunity to bid or re-bid for this project as there will be a public posting and a due date to be determined. H & R, Venice & DiPietro will be contacted, as they were the original bidders on this project.

Sue asked about the legal contract between Saugus Historical Society and SCTV, she was concerned about the technicalities and details that should be re-written as soon as possible. Al stated that the two attorneys are working on this and will be completed soon. All boards must agree and sign the contract before moving forward.

Donna asked that McDougal Architects be involved in the hiring process for a general contractor. Also, Beth should be in contact with the Purchasing Agent for the Town. Fatima asked about a date for all bids to be due.

Al made it clear that the Saugus Historical Society will not be selling any part of their building nor will there be a condo agreement. The two attorneys will make a contractual agreement that SCTV & SHS will be amortized and all utilities will be split 50/50. Al stated that SCTV will reimburse SHS for any over usage on utilities, water or maintenance for the building.

Citizens Comments:

James Wlodyka could not attend this meeting, but he did send his comments via email to be read at the BOD meeting this evening. (email attached)

Al briefly discussed the DOR making decisions for SCTV. The law will possibly go into effect July 2020 and Town Meeting members will be involved in the budget/spending for SCTV. This decision will be decided and discussed at a later meeting. Al will stay in contact with the DOR to follow new regulations that involve the station.

Board scheduled next meeting Thursday, July 18, 2019 at 7:00 pm

Donna made a motion to adjourn meeting that was 2nd by the Chair

Meeting adjourned 8:09pm

Motion passed 4/0