



**Monday December 2, 2019 @ 6:30 pm**  
**Meeting Minutes**  
**SAUGUS HIGH SCHOOL**

- Meeting called to Order @ 6:30 pm
- **Attendance:** Al DiNardo, Donna Sordello, Bill Williamson, Fatima Allan, (Sue Palomba not in attendance)
- Guests: Peter Qirici, Laura Eisner
- APPROVE MINUTES – Fatima motioned to approve minutes from November 7 & November 19, 2019 that was 2<sup>nd</sup> by the Chair, **Motion passed 4/0**
- TREASURER’S REPORT – Donna motioned to approve treasurers report from October 2019 (including Petty Cash) that was 2<sup>nd</sup> by the Chair **Motion passed 4/0**
- Donna Sordello was appointed clerk position by the Board of Directors, Fatima made a motion to approve and was 2<sup>nd</sup> by the Chair **Motion passed 4/0**

Fatima stated that Donna and Al will be signers on the two Eastern Bank accounts for SCTV, Bill Williamson will no longer be a signer as he will be resigning from his position on the Board

Fatima and Laura discussed clean-out of the Saugus Historical Society building. They stated that this is a big job and they will be having some volunteers as well as Saugus TV employees to help wrapping articles and packing boxes to be ready for movers. Fatima asked Laura to start with the garage, then her office and get that area ready for packers.

Al suggested renting a POD to put some of the boxes in temporarily that are not required to be tempered.

Peter Qirici explained to the Board that the current plans for the building are not as expected, he said HVAC is inaccurate for that size building. He was asked by the board to meet with Dan Kelly and Beth McDougal to go over the specs and make necessary adjustments. Peter said his plumbing & electrical contractors have made some suggestions to be addressed on the plans. Peter will get in touch with Otte & Dwyer to get surveyor stakes that are needed for initial excavation.

Peter also said his insurance agent is in the process of getting additional coverage on his policy.

The Board asked Peter to scale back as necessary as the plans may be too excessive for this size job. The Board gave Peter the initial check for \$50,000 to proceed forward with permits and begin the construction as soon as possible due to the winter weather conditions.

Next Board meeting scheduled Thursday, February 6, 2020 at 6:30 pm

Motion made by Donna to adjourn meeting that was 2<sup>nd</sup> by the chair 7:40 pm

**Motion passed 4/1**