



Thursday, February 6, 2020
Meeting Minutes
SAUGUS HIGH SCHOOL

- Meeting called to Order @ 6:33 pm
- **Attendance:** Al DiNardo (via telephone), Donna Sordello, Fatima Allan, Sue Palomba

- **Guests:** Saugus Historical Society, Maureen Whitcomb & Rachel Brugman

- **APPROVE MINUTES** – Donna motioned to approve minutes from 12/2/19 that was 2nd by Sue, **Motion passed 3/0**

- **TREASURER'S REPORT** – Donna motioned to approve treasurers report from November & December 2019 (including Petty Cash) that was 2nd Fatima **Motion passed 3/0**

Bryan opened meeting by explaining current updates and additional costs from the architect and contractor due to the urgency of Saugus TV being evicted no later than April 17, 2020. Bryan & Board stated that the eviction date has been a surprise to everyone involved in this transition.

Bryan is working with Comcast for costs to move the broadcast rack, dates have been moved up and costs will be increased.

Al stated that there will be one gas meter and two electrical meters if cost efficient otherwise there will be one meter, Bryan stated that SCTV will be paying all utilities and doesn't seem to think two meters are necessary. Al would like the budget ready for the finance committee for review at the next meeting.

Bryan discussed his meeting with the lighting specialist regarding the new studio and it was agreed to spray the ceiling with insulation to make it more cost efficient. It was mentioned that this is not to spec but will be much more efficient. Bryan will continue working with lighting as time progresses.

Fatima, Bryan and Donna attended a meeting with the superintendent of schools, they asked for an eviction letter from Dr David DeRuosi -that was declined. Fatima stated the importance of additional funding for this project due to the unexpected eviction date of April 17, 2020. Fatima would like this information to be public as SCTV moves forward with a revised budget for additional construction costs.

Rachel Brugman discussed new furniture designs & costs and presented this as well, Fatima stated that furniture will be discussed at another meeting with a creative designer, and decisions will be made as soon as necessary. At this time a mutual sign for the building was discussed as to where it

will be located and how it will read. Sachem Sign works will be informed to create a design and will be approved by the Board.

AI will do basic lawn maintenance for 30 Main Street at no cost. Additional Landscaping, such as plants, shrubs, flowers.....will come out of budget, Laura and AI will discuss this when the time comes

The BOD gave Dan & Peter the authority to move forward on constructions decisions, Beth will be informed of these decisions as time is of the essence and some decisions need to be made immediately. McDougall Architects billing is in question at this time, Fatima will talk to Beth regarding her invoices to date. AI has called a meeting with Dan Kelly & Peter Qirici for Thursday, February 20, 2020 for current updates on progress of the building.

Saugus Historical Society board members attended this meeting and Bryan did a slide presentation of all construction progress being done at 30 Main Street.

Next Board meeting scheduled Thursday, February 20, 2020 at 6:30 pm with Board to discuss budget and 7:00 with contractors

Motion made by Donna to adjourn meeting that was 2nd by the chair 8:06 pm

Motion passed 3/0