



**Thursday October 21, 2021 @ 6:00 pm
30 Main Street
Meeting Minutes**

- Meeting called to Order @ 6:17 pm
- Attendance: Donna Sordello, Maureen Whitcomb, Sue Palomba & Michael Pelletier – James Alcott (via telephone)

September 16, 2021, minutes – Maureen motioned to approve minutes and was 2nd by Donna

Motion passed 4/0

Treasurer Report - September 2021 - Donna motioned to approve August bank statements and was 2nd by Maureen

Motion passed 4/0

Maureen noted that the final amount in the construction account is \$2584.63 and will be transferred into the Operations account. Maureen will go to bank to get final amount to transfer and close-out account. Mike motioned to close the construction account and it was 2nd by Sue

Motion passed 4/0

- RE: Agreement contract between Town & SCTV: Bryan noted that Attorney Solomon is still reviewing this contract and he will send a draft as soon as it is completed.
- Discussion about employee concerns & SCTV Volunteers: Mike Pelletier stated that he will draft a letter to Anthony Moschella regarding a miscommunication with Anthony's private cinematography business and will address the financial situation with the SCTV Budget regarding raise increases.
- Re: Nick Graffeo: Jim Alcott, via telephone, called into the meeting to discuss possible compensation for Mr. Graffeo, the Board was deciding if this is feasible with the SCTV finances for payroll. Jimmy suggested that Nick should get approx. \$10 or \$15 per game as Anthony's assistant. Bryan stated that there are other volunteers that should be eligible as well, Donna said staff raises were very minimal and additional pay funds may not be feasible at this time. Jimmy also suggested that Nick will only get a stipend when he does commentary and camera. Bryan suggested complimentary Amazon gift cards as a thank you. The board agreed to discuss & table this matter until the November meeting.

Mike made a motion to table this discussion until November - 2nd by Maureen **Motion passed 4/0**

- Building Rental: Sue Palomba inquired about renting the kitchen area for a seminar, the discussion needs to be determined if SCTV Board is going to rent out space for events or not. Bryan explained that he has been working diligently on a contract for rentals to present to the board to decide if they wish move forward with renting specific areas of the building. Sue stated that she will speak to the building inspector and ask what the occupancy is for the building and further this discussion with the board at the next meeting. Mike, Donna, Maureen, and Sue agreed that the office facility should be rented for extra revenue.

Maureen made a motion to table the rental discussion that was 2nd by Mike **Motion passed 4/0**

Executive Directors Report:

Bryan Nadeau explained details of September events that the SCTV staff worked on:

- There were 12 meetings, 7 productions, 5 special events, 17 games and 15 members were involved in some type of production in the studio.
- Vigil for Covid
- Veterans Freedom Ride
- Drawing of the candidate ballots
- SAVE - candidates night
- Jesus Center of Good News – re-involved
- Rocky’s wrestling show – re-involved
- Laura Eisener – garden club
- John Gouvalaris – learning the bible
- Tax Shop, Anthony Speziale - tax tips
- Stephen Spano – elder law care tips
- 1 cooking show
- 4 what’s happenin shows

Bryan also stated that Atty. Solomon mentioned RCN is looking to come into Saugus and waiting for a response from Town officials to get back to them.

Maureen motioned to adjourn meeting at 7:55 pm – 2nd by Mike P. **Motion passed 4/0**